

**SUGARFOOT OAKS/CEDAR RIDGE PRESERVATION & ENHANCEMENT DISTRICT (SOCRPED)**  
**Meeting**

**March 6, 2024 at 11:00 AM**  
**SWAG Family Resource Center**  
**Meeting Minutes**

**Members Present:** Chuck Clark (Chair), Barbara Hamley, Barbara Sacks, Janice Clark and Sadie McBroom

**Others Present:** Satori Days, William Chason, Diana Johnson, Quarry Stuart, Sandhya Chheda, Katie Greene

- I. Meeting called to order by Chuck Clark at 11:03am**
- II. Approval of agenda**
  - Motion to approve the agenda
- III. Old Business**
  - **Community project priority ranking**
    - General discussion of each current community project as listed on the priority planning sheet: sidewalks, community signs, fencing repairs, cameras, light study, and elections. There was a general consensus there were no other community priority projects to discuss.
    - General consensus that the community signs is no longer a community priority as the signs have been placed in the community
      - Chuck Clark mentioned that the light that shines on the Gordon Manor sign does not shine directly on the sign and would like to move the location of the sign so the light can shine in the middle of the sign rather than on the side. Due to permits, the vendor was unable to move the sign at the time of placement.
      - General consensus to have the Dowling Signs to come out to conduct a sight visit of the new location and provide a new quote to move the sign

- Satori Days, Community Stabilization Program Manager, presented the quote proposal of \$1,485.00 to place a special laminate on all three signs to protect the signs as someone has splashed a paint like substance on one of the signs in the community. Days also mentioned there was not additional funds allocated for the community signs, but suggested the Council conduct a budget amendment from the insurance coverage to laminate the signs. The insurance coverage was budgeted for \$4,500 and the insurance invoice was \$2,431.00.
- Motion to approve Dowling Signs proposal to laminate all three community signs as presented and to conduct a budget amendment to reallocate funds from the insurance coverage budget to purchase the laminate for all three community sign by Barabara Sacks and seconded by Barabara Hamley, motion carried.
- P&E Council ranking the following in order of priority: 1) Sidewalks 2)Fencing repair 3) Election for new member(s) 4) Light study 5) Garbage/Trash pick up. Cameras were not listed as a priority as the Council is currently in discussions with the Alachua County Sheriff's office to relinquish the camera management to the Sheriff's Office
- General discussion on increase in cost of sidewalk project. The Chair mentioned he spoke with Public Works regarding providing a revised quote for a partial sidewalk plan. General consensus to make a motion to accept the partial sidewalk plan to expedite the start of the sidewalk project
  - Motion to accept partial sidewalk plan from Public Works by Barbara Sacks, seconded by Barbara Hamley, motion carried
- General discussion on the need to repair fencing along 8<sup>th</sup> Street and the Council initially only received 2 quotes for fencing over a year ago

- Motion to approve getting new quotes for the fencing repair by Janice Clark, seconded by Barbara Hamley, motion carried
- **Camera management update**
  - Diana Johnson, Alachua County Attorney, provided an update on sending out letters to property owners and the sheriff's office on the Council's decision to remove cameras within the district.
  - General discussion on the cameras not working in the community and alternative places to place the cameras and cameras servers as they are currently in places not easily accessible and in attics, which may be the cause of why the cameras are not function properly
  - General discussion for Satori Days to coordinate a special workshop with Alachua County Sheriff's office for crime prevention techniques, camera management, community/neighborhood watch, and safety education.
- **Community sign update**
  - Update was mentioned during the discussion of community project priority ranking

#### **IV. New Business**

- **Election of New Officers**
  - Council conducted their annual Council elections
  - Motion to elect Chuck Clark as Council Chair by Barbara Sacks, seconded by Janice Clark, motion carried
  - Motion to elect Barbara Sacks as Council Vice Chair by Janice Clark, seconded by Sadie McBroom, motion carried
  - Secretary and Treasurer remain vacant
  - General discussion on having an alternative advisory board to add more representation on the Council. The County Attorney will review the option to have an advisory board.

- **Sunbiz Update and Special District Registration**

- Diana Johnson, Alachua County Attorney, requested to update the registered agent for the Sunbiz registration to remove Stephen Weeks and added “Alachua County Attorney Office” as the registered agent to reduce the need to update the agent information as County liaisons may change and department names may change.
- Motion to approve changing the registered agent from Stephen Weeks to Alachua County Attorney Office by Barbara Hamley, seconded by Barbara Sacks, motion passed.

- **Lawn Service Rebid for FY25**

- Satori Days provided a brief overview of the rebid process for the lawn care services for the District. The current vendor, AJ Lawn Care Services, will have to rebid for lawn care services for the district as his current contract will expire September 30, 2024 and has exhausted his ability to renew his contract.
- General discussion to review current contract at a later date to revise scope of work for new lawn service contact

- **FY 25 Budget Discussion**

- Satori Days, Community Stabilization Program Manager, mentioned at the May Council meeting, the Council will need to plan and approve a tentative proposed budget for FY 25. Days provided a copy of the FY24 budget and a blank FY 25 budget planning sheet for the Council to begin thinking about their budget and community project priorities for FY 25.
- General consensus for the Council to begin planning for FY25 budget

- **Application and notices for new council member**

- Satori Days, Community Stabilization Program Manager, provided an overview of the new council member application and postcards for planning for the upcoming elections

- General consensus that there is only 1 opening on the Council and the ability to have an advisory board to have more representation for the Council
- Motion to move forward with cost of sending out postcards and mailing postage by Barbara Sacks, seconded by Barbara Hamely, motion carried.

#### **V. Public Comments**

- William Chason, Code Administration Code Officer, provided updates on ongoing oversight of trash cans, repairs, and other code violations.
- Katie Green, Energy Tune-up Technician with Community Weatherization Coalition, provided an update on Energy Efficiency and Weatherization Grant Program that they have been unsuccessful in reaching out to property owners within the district. County staff provided her a list of property owner addresses to contact about the grant program.

#### **VI. Council Comments**

- None

#### **VII. Meeting adjourned at 12:38pm**